

WC CLAIM NO: 9999-999999
INJURY DATE: 05/01/85
EMPLOYEE: SAMPLE SIMPLES, SAMPLE
EMPLOYER: SAMPLE EMPLOYER INC
INSURER NO:

IF YOU CALL OR WRITE US
PLEASE USE WC CLAIM NO.

Approximately 15 months ago, you filed an Application for Hearing in the above-captioned case but have not yet filed the Certification of Readiness. We require the Certification of Readiness so that we only schedule those cases for hearing that are ready to be heard.

The Certification of Readiness form is available on the Department of Workforce Development web site at <https://dwd.wisconsin.gov/wc/about-us/formsorder.htm>.

You have six months from the date of this letter to file a completed Certification of Readiness. If you do not, the file will be reviewed by an Administrative Law Judge (ALJ) and may be dismissed without prejudice. If your case is dismissed without prejudice, a new application for hearing can be filed if it includes a completed Certification of Readiness. Before the six month follow-up comes due, you may wish to provide your reason for not filing a Certification of Readiness, with an estimate as to when you will file it, so the reviewing ALJ has the information to consider in making a dismissal decision. We recognize that there may be valid reasons why you have not filed the Certification of Readiness.

PLEASE NOTE: The Certification of Readiness is not required when the request for hearing involves: unreasonable refusal to rehire, increased compensation for safety violation, bad faith, late payment, petition to reopen compromise, wage only or disfigurement.

Division of Hearings and Appeals
Office of Worker's Compensation Hearings

GL18D (R. 06/2016)

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