



2019 AUG -9 AM 10:15

August 7, 2019

VIA CERTIFIED MAIL – RETURN RECEIPT REQUESTED

The Wisconsin Dept. of Workforce Development
Dislocated Workers Unit
201 E. Washington Ave.
PO Box 7972
Madison, WI 53707

Chris Abele, County Executive
Milwaukee County
Milwaukee County Courthouse, Room 306
901 N. 9th Street
Milwaukee, WI 53233

Tom Barrett, Mayor
City of Milwaukee
City Hall
200 E. Wells Room 201
Milwaukee, WI 53202

Re: Notice of Immediate Business Closing - Supplement

Dear Members of the Dislocated Workers Unit and Local Officials:

This correspondence follows Forrer Business Interiors, Inc.'s, ("FORRER" or the "Company") August 2, 2019 Notice of Immediate Business Closing.

Pursuant to DWD § 279.05, FORRER is providing this supplemental notice to revise the anticipated termination date for the following five unrepresented positions identified in the Company's August 2, 2019 notice: (1) CEO; (2) VP of Finance & Administration; (3) Controller; (4) IT Specialist; and (5) Staff Accountant.

While FORRER's business operations and the Facility remain permanently closed as of August 2, 2019, the five individuals employed in the above-referenced positions will remain employed through at least August 16, 2019, but no later than August 31, 2019, to effectuate the Company's wind down of all administrative matters relating to the cessation of business operations. Each of the employees in these positions has been notified of their anticipated termination date and the fact that their terminations will be permanent.

Additional information concerning this matter can be obtained from Randal S. Howard at 414-906-3259.

The information provided in this letter is based upon the best information available to FORRER at this time. This letter is provided pursuant to state and federal laws which encourage employers who are not required to comply with the facility closing notice statutes to nonetheless

provide such notice, and should not be construed as an admission of coverage under 29 U.S.C. § 2101 *et seq.* or Wis. Stat. § 109.07.

Sincerely,

FORRER BUSINESS INTERIORS, INC.

A handwritten signature in black ink, appearing to read "Randy", written in a cursive style.

Randal S. Howard, President and CEO